

**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT**

**Via Telephone Conference Call**

**Call-In Number: 1-571-317-3129 or (toll free) 1-877-568-4106**

**Access Code: 580-000-365**

**Friday, March 27, 2020, 2:30 pm CT/1:30 pm MT**

A Special Meeting of the League Association of Risk Management (LARM) Board of Directors was held March 27, 2020, at 2:30 pm CT/1:30 pm MT via telephone conference call at 12 designated locations identified in the meeting notice (attached).

On March 25, 2020, notice of this Special Meeting with the agenda and other materials were sent to all LARM members and the LARM Board. Notice of this Special Meeting with the agenda and other materials were available for public inspection at 1335 L Street in Lincoln, Nebraska, and also were posted on the League of Nebraska Municipalities' Facebook page and its website relating to LARM – <https://www.lonm.org/larm/>.

(AGENDA ITEM #1) **Call to Order.** At 2:43 pm CT, **LARM Board Chair Doug Hanson**, Mayor of Hickman, called the Special Meeting to order. He stated that in accordance with Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed was available to the public at this meeting for examination and copying at each designated location. The Open Meetings Act was posted in the meeting room and was accessible to members of the public at each designated location. Chair Doug Hanson informed the public about the location of the Open Meetings Act posted in the meeting room and stated that the LARM Board may pass motions to go into closed session on any agenda item pursuant to the requirements of the Open Meetings Act.

After the Pledge of Allegiance to the Flag of the United States of America, the roll call was read with the following Board Members present by phone: **LeAnn Brown**, Clerk/Treasurer, City of Oshkosh, 305 West 1<sup>st</sup> Street, Oshkosh, NE; **Lanette Doane**, Clerk/Treasurer, Village of Ansley, 217 Nile Street, Ansley, NE; **Mayor Scott Getzschman**, City of Fremont, 400 East Military, Fremont, NE; **Mayor Doug Hanson**, City of Hickman, Gibbon City Hall, 715 Front Street, Gibbon, NE; **Melissa Harrell**, City Administrator/Treasurer, City of Wahoo, 605 N Broadway, Wahoo, NE; **Jim Hawks**, City Administrator, City of North Platte, 211 West 3<sup>rd</sup> Street, North Platte, NE; **Mayor Tony Kaufman**, City of Gering, 1025 P Street, Gering, NE; **Sandra Schendt**, Clerk/Treasurer, City of Nelson, 580 S Main Street, Nelson, NE; **Tom Ourada**, City Administrator, City of Crete, 243 East 13<sup>th</sup> Street, Crete, NE; **Mayor Deb VanMatre**, City of Gibbon, 715 Front Street, Gibbon, NE; **Teresa Youngquist**, Clerk/Treasurer, City of Beaver City, 301 10<sup>th</sup> Street, Beaver City, NE; ex-officio (non-voting) Board Member **Mayor Dwight Livingston**, City of North Platte, 211 West 3<sup>rd</sup> Street, North Platte, NE; and ex-officio (non-voting) Board Member **L. Lynn Rex**, League Executive Director and "Administrator" of LARM/LARM Acting Executive Director, League Office, 1335 L Street, Lincoln, NE. 11



Board Members present; 2 on the conference call, but not as board members since not calling from City Hall (**Jo Leyland**, Admin./Clerk/Treasurer, City of Imperial; and **Doug Schultz**, Admin./Clerk/Treasurer, City of Curtis), and 2 absent (**Pam Buethe**, Board Member, Sarpy County SID #29; **Mayor Josh Moenning**, City of Norfolk).

Other participants included: **Andy Barry**, Partner, Cline Williams, representing LARM; **Sedgwick (LARM's third party administrator)** - John Brockschmidt, Chris Cadwell and Rebecca Atkinson; **LARM** – Dave Bos, Tracy Juranek, Diane Becker, Elizabeth Becker, Fred Wiebelhaus, Nate Fox and Clayton Luther; and **League Staff** – Lash Chaffin, Shirley Riley and Brenda Henning.

(AGENDA ITEM #2) **Elect a Chairperson and Vice Chairperson.** [Hickman Mayor Doug Hanson, current LARM Board Chair, and North Platte City Administrator Jim Hawks, current LARM Vice Chair, are both willing to continue serving. (Jim Hawks will not be retiring as North Platte City Administrator until his successor is appointed which he indicated may take quite some time.)] Lanette Doane moved, seconded by Deb VanMatre to retain Hickman Mayor Doug Hanson as LARM Board Chair and North Platte City Administrator Jim Hawks as LARM Vice Chair. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Doane, Getzschman, Harrell, Kaufman, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: Hanson and Hawks. Absent: Buethe, Leyland, Moenning and Schultz. **Motion carried: 9 ayes, 0 nays, 2 abstentions and 4 absent.**

(AGENDA ITEM #3) **Consider approval of the minutes of the February 25, 2020, "Meeting of the LARM Board of Directors."** Lanette Doane moved, seconded by Scott Getzschman to approve the minutes of the Feb. 25, 2020, "Meeting of the LARM Board of Directors" with an amendment to page 3, Agenda Item #6, changing the date in the motion from Nov. 14, 2019, to Jan. 31, 2020. Chair Doug Hanson asked if there was any other discussion; there was none. Ayes: Brown, Doane, Getzschman, Hanson, Harrell, Hawks, Kaufman, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Buethe, Leyland, Moenning and Schultz. **Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent.**

(AGENDA ITEM #4) **Consider approval of Dave Bos as LARM's designated AGRIP representative (AGRIP is the Association of Governmental Risk Pools).** (Presented by Lynn Rex, LARM Administrator and LARM Acting Executive Director.) Jim Hawks moved, seconded by Sandra Schendt to approve Dave Bos as LARM's designated AGRIP representative. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Doane, Getzschman, Hanson, Harrell, Hawks, Kaufman, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Buethe, Leyland, Moenning and Schultz. **Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent.**

(AGENDA ITEM #5) **Consider authorizing LARM's Board Chair to appoint municipal officials from LARM members to serve on an Investment Committee.** Presented by Tracy Juranek, LARM's Customer Service Specialist; and Lynn Rex, LARM Administrator



and LARM Acting Executive Director.) Tony Kaufman moved, seconded by Jim Hawks to authorize LARM Board Chair Doug Hanson to appoint municipal officials from LARM members to serve on an Investment Committee. Chair Doug Hanson asked if there was any discussion. Lynn Rex stated that Mark Weaver of Sedgwick would have an advisory role on the committee and that Dave Bos, Tracy Juranek and Lynn Rex would staff the committee. Tracy Juranek said that Michael Maloney of US Bank would give quarterly or annual reports to the LARM Board. Tony Kaufman said he was willing to serve on the committee. Jerry Wilcox of Crete and Randy Gates of Norfolk were both recommended to serve on the committee. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Doane, Getzschman, Hanson, Harrell, Hawks, Kaufman, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Buethe, Leyland, Moenning and Schultz. **Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent.**

(AGENDA ITEM #6) **Consider approval of a motion to authorize LARM staff, in consultation with Sedgwick and the Nebraska Department of Insurance, to provide coverage or assistance to LARM members that would provide funding for LARM members to compensate volunteer first-responders for wages lost if they are required to seek medical treatment or to be quarantined as a result of exposure to COVID-19 in the line of duty; such coverage or assistance would be limited to exposure that takes place during the COVID-19 emergency declared by the Governor and would be limited in time, amount payable per claim, and amount payable to each member.** (Presented by Dave Bos, ARM, LARM's Loss Control Manager; Lynn Rex, LARM Administrator and LARM Acting Executive Director; Andy Barry, Partner, Cline Williams, representing LARM; John Brockschmidt, CPCU, ARM, Senior Vice President of Pooling, Sedgwick; and Chris Cadwell, Director of Pool Administration, Sedgwick.) Teresa Youngquist moved, seconded by Sandra Schendt to authorize LARM staff, in consultation with Sedgwick and the Nebraska Department of Insurance, to provide assistance with grants to LARM members that would provide funding for LARM members to compensate volunteer first-responders for wages lost if they are required to seek medical treatment or to be quarantined as a result of exposure to COVID-19 in the line of duty; such assistance would be limited to exposure that takes place during the COVID-19 emergency and would be limited in time, amount payable per claim, and amount payable to each member, retroactive to March 13, 2020. Chair Doug Hanson asked if there was any discussion. Andy Barry stated that one option was to pay \$20 per hour for 10 working days (\$1,600). Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Doane, Getzschman, Hanson, Harrell, Hawks, Kaufman, Ourada, VanMatre and Youngquist. Nays: None. Abstentions: Schendt. Absent: Buethe, Leyland, Moenning and Schultz. **Motion carried: 10 ayes, 0 nays, 1 abstention and 4 absent.**

(AGENDA ITEM #7) **Review of proposed amendments to LARM's Bylaws.** (Presented by Andy Barry, Partner, Cline Williams, representing LARM; and Lynn Rex, LARM Administrator and LARM Acting Executive Director.) No action was necessary.

(AGENDA ITEM #8) **Update on COVID-19 related issues.** (Presented by John Brockschmidt, CPCU, ARM, Senior Vice President of Pooling, Sedgwick; Dave Bos, ARM, LARM's Loss Control Manager; Tracy Juranek, LARM's Customer Service Specialist; and Lynn Rex, LARM Administrator and LARM Acting Executive Director.) No action was necessary.

(AGENDA ITEM #9) **Motion to adjourn.** At 4:25 pm, Deb VanMatre moved, seconded by LeAnn Brown to adjourn. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Doane, Hanson, Harrell, Hawks, Kaufman, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Bueth, Getzschman (left meeting at 4:17 pm), Leyland, Moenning and Schultz. **Motion carried: 10 ayes, 0 nays, 0 abstentions and 5 absent.**

Approved on: May 28, 2020.

ATTEST:

  
Brenda Henning

Membership Services Assistant  
League of Nebraska Municipalities



L. Lynn Rex

Ex-Officio, Non-Voting, Board Member and "Administrator" of LARM  
Executive Director of the League of Nebraska Municipalities



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PLEASE TAKE NOTICE that on **Friday, March 27, 2020, at 2:30 pm CT/1:30 pm MT**, the League Association of Risk Management (LARM) will hold a Special Meeting by Telephone Conference Call of the LARM Board of Directors. An agenda of subjects known at this time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LARM during normal business hours at 1335 L Street, Lincoln, Nebraska. On March 25, 2020, notice of this Special Meeting with the agenda and other materials were sent to all LARM members and the LARM Board. Notice of this Special Meeting with the agenda and other materials are available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also are posted on the League of Nebraska Municipalities' Facebook page and its website relating to LARM – <https://www.lonm.org/larm/>.

Board Members are scheduled to be at the following locations, subject to change:

**League of Nebraska  
Municipalities**  
1335 L Street  
Lincoln, NE 68508

**Village of Ansley**  
217 Nile Street  
Ansley, NE 68814

**City of Beaver City**  
301 10<sup>th</sup> Street  
Beaver City, NE 68926

**City of Crete**  
243 East 13<sup>th</sup> Street  
Crete, NE 68333

**City of Curtis**  
201 Garlick Avenue  
Curtis, NE 69025

**City of Fremont**  
400 East Military  
Fremont, NE 68025

**City of Gering**  
1025 P Street  
Gering, NE 69341

**City of Gibbon**  
715 Front Street  
Gibbon, NE 68840

**City of Nelson**  
580 S Main Street  
Nelson, NE 68961

**City of North Platte**  
211 West 3<sup>rd</sup> Street  
North Platte, NE 69101

**City of Oshkosh**  
305 West 1<sup>st</sup> Street  
Oshkosh, NE 69154

**City of Wahoo**  
605 N Broadway  
Wahoo, NE 68066