NOTICE

"VIRTUAL" ANNUAL MEMBERS' MEETING OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT By Videoconference/Zoom Thursday, Oct. 22, 2020, at 9:30 a.m. CT/8:30 a.m. MT

PLEASE TAKE NOTICE that the members of the League Association of Risk Management will hold a "Virtual" Annual Members' Meeting to elect a Board of Directors. This meeting will take place on Thursday, Oct. 22, 2020, at 9:30 a.m. CT/8:30 a.m. MT. An agenda of subjects known at time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LARM during normal business hours at 1335 L Street, Lincoln, Nebraska. On Oct. 9, 2020, notice of this meeting with the agenda and other materials were sent to all LARM members and the LARM Board of Directors. Notice of this meeting with the agenda and other materials are available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also are posted on LARM's and the League of Nebraska Municipalities' Facebook pages and their websites - larmpool.org and lonm.org/larm/.

This "Virtual" Annual Members' Meeting will be held by Videoconference/Zoom. Meeting sites are listed below:

City of Ainsworth 606 E 4th Street Ainsworth, NE 69210

City of Beaver City 301 10th Street Beaver City, NE 68926

City of Chadron 234 Main Street Chadron, NE 69337

243 East 13th Street

Crete, NE 68333

City of Crete

City of Gering 1025 P Street Gering, NE 69341

City of Gibbon 715 Front Street Gibbon, NE 68840

City of Hickman 115 Locust Street Hickman, NE 68372

City of Imperial 740 Court Street Imperial, NE 69033 City of Nelson 580 S Main Street Nelson, NE 68961

City of Norfolk 309 North 5th Street Norfolk, NE 68701

City of North Platte 211 West 3rd Street North Platte, NE 69101

City of Oshkosh 305 West 1st Street Oshkosh, NE 69154 City of Ralston 5500 South 77th Street Ralston, NE 68127

City of Syracuse Public Library 480 5th Street Syracuse, NE 68446

City of Wahoo **Public Library** 637 N Maple Street Wahoo, NE 68066

City of Curtis 201 Garlick Avenue Curtis, NE 69025

AGENDA

"VIRTUAL" ANNUAL MEMBERS' MEETING OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT By Videoconference/Zoom Thursday, Oct. 22, 2020, at 9:30 a.m. CT/8:30 a.m. MT

In accordance with Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed is available to the public at this meeting for examination and copying.

Join the "Virtual" Annual Members' Meeting by Videoconference/Zoom – <u>https://zoom.us/j/92647435113?pwd=bUkyZU9IdkNFTW1IWkljMzRyVzdEdz09</u> or by phone – 1-877-853-5257; the **Meeting ID is 926 4743 5113** and the **Passcode is 810185**. Officials of LARM members and members of the public may comment on agenda items or listen to the Board Meeting; however, if the Board votes to hold a closed session pursuant to the Open Meetings Act, officials of LARM members and members of the public may not comment or listen during that time.

1. CALL TO ORDER: LARM Board Chair Doug Hanson, Mayor of Hickman

- **a.** 9:30 a.m. CT: Call the meeting to order.
- b. Indicate that on Oct. 9, 2020, notice of this Meeting with the agenda and other materials were sent to all LARM members and the LARM Board; notice of this Meeting with the agenda and other materials were available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also posted on LARM's and the League of Nebraska Municipalities' Facebook pages and their websites <u>larmpool.org</u> and <u>lonm.org/larm/</u>.
- **c.** Inform the public about the location of the Open Meetings Act which is posted and accessible to members of the public along with at least one copy of all reproducible written material to be discussed at this meeting.
- **d.** Pledge of Allegiance to the Flag of the United States of America
- e. Roll call
- f. Public comment period on any agenda item(s): Pursuant to the Open Meetings Act, the LARM Board Vice Chair reserves the right to limit comments on agenda items. In accordance with the Open Meetings Act, there is no time limit on comments made by members of the LARM Board of Directors.
- **g.** No one attending this meeting by Videoconference/Zoom is required to identify themselves. However, if anyone would like to be listed in the minutes, please identify yourself at this time. If anyone wants to address the Board on any agenda item, you will be asked to identify yourself as authorized by the Open Meetings Act.
- 2. Consider approval of the Minutes of the "Annual Members Meeting" of the League of Association of Risk Management (LARM) held on Sept. 18, 2019 *Please see pages 1-11.*

- 3. Report of the Nominating Committee and Election of LARM Board of Directors *Please see pages 12-13 for the minutes of the Nominating Committee Meeting.*
 - **a.** Pursuant to Section 8.1.4.1 of LARM's Interlocal Agreement, the Nominating Committee of the LARM Board met on Oct. 8, 2020, and nominated a slate of five candidates (listed below) to serve their second three-year term. The following officials were elected on March 21, 2018, to a three-year term which ends Dec. 31, 2020:

Doug Hanson, Mayor of the City of Hickman Lanette Doane, Clerk/Treasurer of the Village of Ansley *Don Groesser, Mayor of the City of Ralston Melissa Harrell, Administrator/Treasurer of the City of Wahoo Jo Leyland, Administrator/Clerk/Treasurer of the City of Imperial

* (On Oct. 6, the LARM Board of Directors accepted the recommendation made by LARM's Administrator for Mayor Groesser to fill the vacancy created by the retirement of Jim Hawks, Former North Platte City Administrator, whose term of office expires on Dec. 31, 2020.)

b. Pursuant to Article I, Section 2.1 of LARM's Bylaws and Section 8.1.4.1 of LARM's Interlocal Agreement, additional nominations shall be requested from participating members at the meeting.

4. Motion to adjourn

MINUTES

Annual "Members Meeting" of the League Association of Risk Management (LARM) Wednesday, Sept. 18, 2019 at 10:15 am CDT Room BC – Cornhusker Marriott Hotel, 333 S 13th Street, Lincoln

An Annual "Members Meeting" of LARM Members was held Sept. 18, 2019 at 10:15 a.m. CDT in Room BC at the Cornhusker Marriott Hotel in Lincoln. This meeting was held in conjunction with the League Annual Conference.

On Sept. 12, 2018, notice of this meeting with the agenda and other materials were sent to all LARM members and the LARM Board; notice of this Meeting with the agenda and other materials were available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also posted on the League of Nebraska Municipalities' Facebook page and its website relating to LARM – https://www.lonm.org/larm/.

(AGENDA ITEM #1) **Call meeting to order:** LARM Board Vice Chair Jim Hawks, City Administrator of North Platte, called the meeting to order. He stated that in accordance with Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed was available to the public at this meeting for examination and copying. Vice Chair Jim Hawks informed the public about the location of the Open Meetings Act posted in the meeting room.

After the Pledge of Allegiance to the Flag of the United States of America, the roll call was read; since some municipalities were not on the initial list to be called, the roll call was read again:

The following LARM members were present (39):

Ansley Beaver City Crete Curtis David City Fremont Gibbon Guide Rock RFD Henderson Hershey Hickman Imperial Inglewood Louisville Loup Central Landfill Madison County RTSD Morrill Mullen

NE Nebraska Econ. Dev. District Neligh Nelson Nelson and Oak RFD Norfolk North Platte Oshkosh Oxford Pawnee City Roca Sarpy County SID #29 Scottsbluff Sheep Creek & Farmers RFD Shickley St. Paul St. Paul RFD SW Nebraska Solid Waste Agency Syracuse

Utica Wahoo Waverly

The following members were absent (129) at the time of roll call:

Ainsworth Alda Allen Anselmo Arapahoe Arlington Ashton Atkinson Auburn Auburn BPW Bancroft Bassett Bayard **Beaver Crossing** Benedict Benkelman Berwyn Bradshaw Broadwater Brock Brownville Brule Burr Butler County SID #1 **Butte** Callaway Cedar Bluffs Cedar Creek Central RFD Chester Clarkson **Clay Center** Comstock Cook Cotesfield Dannebrog DeWeese Dodge County SID #6 (arrived during #3) Emerson Edgar Edison Elba

Elvria Eustis Fairfield RFD Genoa Gerina Glenvil Guide Rock Gurley Haigler Halsey Harvard Harvard RFD Hazard Hemingford Hendley Herman Holbrook Hoskins Hoskins RFD Howells Humboldt Humboldt Fire & RFD Indianola Johnstown Julian KBR Solid Waste Comm. Lawrence Leigh Lewellen Litchfield Little Blue NRD Lodgepole Lower Platte North NRD Lower Republican NRD Malmo Marquette Martinsburg Mason City Maxwell Meadow Grove Merna Merna RFD #3

Miller Monroe Murray NE Nebraska Solid Waste Coalition Newcastle North Loup North Platte NRD Oakland Otoe Pilger Platte Center Platte County SID #7 Randolph Sargent Sargent RFD Sarpy County SID #23 Sarpy County SID #48 (arrived during #3) Sarpy County SID #79 (arrived during #3) Sarpy County SID #158 (arrived during #3) Sarpy County SID #331 (arrived during #3) Sarpy County SID #333 (arrived during #3) Saunders County SID #10 Scotia

Shelton Silver Creek Solid Waste Agency of Northwest Nebraska Springbank Township Stamford Stapleton Sumner Table Rock Tavlor Terrytown Trenton Union Union RFD Valentine Victoria Township Walthill Wausa Wilcox Winnebago Wolbach Wood Lake Wymore

(AGENDA ITEM #2) Consider approval of the Minutes of the "Annual Members Meeting" of the League of Association of Risk Management (LARM) held on Sept. 19, 2018: <u>Teresa</u> Youngquist of Beaver City moved, seconded by Scott Getzschman of Fremont to approve the minutes of the "Annual Members Meeting." Vice Chair Jim Hawks asked if there was any discussion; there was none.

Roll call vote.

Ayes (39):

Ansley Beaver City Crete Curtis David City Emerson Fremont Gibbon Guide Rock RFD Henderson Hershey Hickman Imperial Inglewood Louisville Loup Central Landfill Madison County RTSD Morrill Mullen Neligh Nelson Nelson and Oak RFD Norfolk North Platte Oshkosh Oxford Pawnee City Roca Sarpy County SID #29 Scottsbluff Sheep Creek & Farmers RFD Shickley St. Paul St. Paul RFD

Nays (0)

Abstentions (1):

NE Nebraska Econ. Dev. District

Not Present (128):

Ainsworth Alda Allen Anselmo Arapahoe Arlington Ashton Atkinson Auburn Auburn BPW Bancroft Bassett Bayard **Beaver Crossing** Benedict Benkelman Berwyn Bradshaw **Broadwater** Brock Brownville Brule Burr Butler County SID #1 **Butte** Callaway Cedar Bluffs Cedar Creek Central RFD Chester Clarkson **Clay Center** Comstock

SW Nebraska Solid Waste Agency Syracuse Utica Wahoo Waverly

Cook Cotesfield Dannebrog DeWeese Dodge County SID #6 (arrived during #3) Edgar Edison Elba Elyria Eustis Fairfield RFD Genoa Gering Glenvil Guide Rock Gurley Haigler Halsev Harvard Harvard RFD Hazard Hemingford Hendley Herman Holbrook Hoskins Hoskins RFD Howells Humboldt Humboldt Fire & RFD Indianola Johnstown Julian

KBR Solid Waste Comm. Sargent RFD Sarpy County SID #23 Lawrence Sarpy County SID #48 (arrived during #3) Leigh Lewellen Sarpy County SID #79 (arrived during #3) Sarpy County SID #158 (arrived during #3) I itchfield Little Blue NRD Lodgepole Lower Platte North NRD Lower Republican NRD Scotia Malmo Shelton Marquette Silver Creek Martinsburg Mason City Maxwell Stamford Stapleton Meadow Grove Sumner Merna Merna RFD #3 Table Rock Miller Taylor Monroe Terrytown Trenton Murray NE Nebraska Solid Waste Coalition Union Union RFD Newcastle North Loup Valentine North Platte NRD Victoria Township Oakland Walthill Otoe Wausa Pilger Wilcox **Platte Center** Winnebago Platte County SID #7 Wolbach Randolph Wood Lake Sargent Wymore

Sarpy County SID #331 (arrived during #3) Sarpy County SID #333 (arrived during #3) Saunders County SID #10 Solid Waste Agency of Northwest Nebraska Springbank Township

Motion carried: 39 ayes, 0 nays, 1 abstention and 128 not present.

(AGENDA ITEM #3) Report of the Nominating Committee and Election of LARM Board of Directors (Initially Duly Elected 3-21-18): Vice Chair Jim Hawks stated that pursuant to LARM's Interlocal Agreement, the Nominating Committee of the LARM Board met on Sept. 11, 2019 and nominated a slate of five candidates (listed below) to serve a three-year term. The following nominated officials were first elected on March 21, 2018, to a one-year term which ends Dec. 31, 2019:

LeAnn Brown, Clerk/Treasurer of the City of Oshkosh Scott Getzschman, Mayor of the City of Fremont Nathan Johnson, City Manager of the City of Scottsbluff Josh Moenning, Mayor of the City of Norfolk Teresa Youngquist, Clerk/Treasurer of the City of Beaver City Vice Chair Jim Hawks asked if there were any nominations from the floor; there were none. <u>Sandra Schendt of Nelson moved, seconded by Lanette Doane of Ansley to approve the slate of five candidates.</u>

Roll call vote.

Ayes (40):

Ansley Beaver City Crete Curtis David City Dodge County SID #6 (Present for this vote) Fmerson Fremont Gibbon Guide Rock RFD Henderson Hickman Imperial Inglewood Louisville Loup Central Landfill Madison County RTSD Morrill Neligh Nelson

Nays (0)

Abstentions (6):

Hershey Mullen NE Nebraska Econ. Dev. District

Not Present (122):

Ainsworth Alda Allen Anselmo Arapahoe Arlington Ashton Atkinson Auburn

Nelson and Oak RFD Norfolk North Platte Oshkosh Oxford Pawnee City Roca Sarpy County SID #29 Sarpy County SID #48 (Present for this vote) Sarpy County SID #79 (Present for this vote) Sarpy County SID #158 (Present for this vote) Sarpy County SID #331 (Present for this vote) Sarpy County SID #333 (Present for this vote) Sheep Creek & Farmers RFD Shickley SW Nebraska Solid Waste Agency Syracuse Utica Wahoo Waverly

Scottsbluff St. Paul St. Paul RFD

Auburn BPW Bancroft Bassett Bayard Beaver Crossing Benedict Benkelman Berwyn Bradshaw

Broadwater Brock Brownville Brule Burr Butler County SID #1 Butte Callaway Cedar Bluffs Cedar Creek Central RFD Chester Clarkson **Clay Center** Comstock Cook Cotesfield Dannebrog DeWeese Edgar Edison Elba Elyria **Eustis** Fairfield RFD Genoa Gering Glenvil Guide Rock Gurley Haigler Halsey Harvard Harvard RFD Hazard Hemingford Hendley Herman Holbrook Hoskins Hoskins RFD Howells Humboldt Humboldt Fire & RFD Indianola Johnstown Julian KBR Solid Waste Comm.

Lawrence Leigh Lewellen Litchfield Little Blue NRD Lodgepole Lower Platte North NRD Lower Republican NRD Malmo Marquette Martinsburg Mason City Maxwell Meadow Grove Merna Merna RFD #3 Miller Monroe Murray NE Nebraska Solid Waste Coalition Newcastle North Loup North Platte NRD Oakland Otoe Pilger Platte Center Platte County SID #7 Randolph Sargent Sargent RFD Sarpy County SID #23 Saunders County SID #10 Scotia Shelton Silver Creek Solid Waste Agency of Northwest Nebraska Springbank Township Stamford Stapleton Sumner **Table Rock** Taylor Terrytown Trenton Union Union RFD Valentine

Victoria Township Walthill Wausa Wilcox Winnebago Wolbach Wood Lake Wymore

Motion carried: 40 ayes, 0 nays, 6 abstentions and 122 not present.

(AGENDA ITEM #4) Overview of the Agenda for the LARM Board Meeting scheduled for Sept. 18, 2019, at 4:30 pm at the Cornhusker Marriott Hotel in Room BC. *This was not an action item.*

(AGENDA ITEM #5) **Motion to adjourn:** <u>Scott Getzschman of Fremont moved, seconded by</u> Josh Moenning of Norfolk, to adjourn.

Roll call vote.

Ayes (46):

Ansley **Beaver City** Crete Curtis David Citv Dodge County SID #6 (Present for this vote) Emerson Fremont Gibbon Guide Rock RFD Henderson Hershey Hickman Imperial Inglewood Louisville Loup Central Landfill Madison County RTSD Morrill Mullen NE Nebraska Econ. Dev. District Neliah Nelson

Nays (0):

Abstentions (0):

Nelson and Oak RFD Norfolk North Platte Oshkosh Oxford Pawnee City Roca Sarpy County SID #29 Sarpy County SID #48 (Present for this vote) Sarpy County SID #79 (Present for this vote) Sarpy County SID #158 (Present for this vote) Sarpy County SID #331 (Present for this vote) Sarpy County SID #333 (Present for this vote) Scottsbluff Sheep Creek & Farmers RFD Shickley St. Paul St. Paul RFD SW Nebraska Solid Waste Agency Syracuse Utica Wahoo Waverly

Not Present (122):

Ainsworth Alda Allen Anselmo Arapahoe Arlington Ashton Atkinson Auburn Auburn BPW Bancroft Bassett Bayard **Beaver Crossing** Benedict Benkelman Berwyn Bradshaw **Broadwater** Brock Brownville Brule Burr Butler County SID #1 Butte Callaway Cedar Bluffs Cedar Creek Central RFD Chester Clarkson **Clay Center** Comstock Cook Cotesfield Dannebrog DeWeese Edgar Edison Elba Elyria Eustis Fairfield RFD Genoa Gering Glenvil

Guide Rock Gurley Haigler Halsey Harvard Harvard RFD Hazard Hemingford Hendley Herman Holbrook Hoskins Hoskins RFD Howells Humboldt Humboldt Fire & RFD Indianola Johnstown Julian KBR Solid Waste Comm. Lawrence Leigh Lewellen Litchfield Little Blue NRD Lodgepole Lower Platte North NRD Lower Republican NRD Malmo Marquette Martinsburg Mason City Maxwell Meadow Grove Merna Merna RFD #3 Miller Monroe Murray NE Nebraska Solid Waste Coalition Newcastle North Loup North Platte NRD Oakland Otoe Pilger

Platte Center Platte County SID #7 Randolph Sargent Sargent RFD	Table Rock Taylor Terrytown Trenton Union
Sarpy County SID #23	Union RFD
Saunders County SID #10	Valentine
Scotia	Victoria Township
Shelton	Walthill
Silver Creek	Wausa
Solid Waste Agency of Northwest Nebraska	Wilcox
Springbank Township	Winnebago
Stamford	Wolbach
Stapleton	Wood Lake
Sumner	Wymore

Motion carried: 46 ayes, 0 nays, 0 abstentions and 122 not present.

Vice Chair Jim Hawks thanked all the members for taking time to attend the "Members Meeting" and vote on these important agenda items.

Approved on: ____

ATTEST:

Brenda Henning Membership Services Assistant League of Nebraska Municipalities

L. Lynn Rex Ex-Officio, Non-Voting, Board Member and "Administrator" of LARM Executive Director of the League of Nebraska Municipalities

NOTICE OF THE ANNUAL "MEMBERS MEETING" OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT ON WEDNESDAY, SEPT. 18, 2019, AT 10:15 AM CDT

PLEASE TAKE NOTICE that the members of the League Association of Risk Management will hold the **Annual "Members Meeting" on Sept. 18, 2019, at 10:15 a.m. CDT in Room BC at the Cornhusker Marriott Hotel, 333 S 13th Street, Lincoln, Nebraska. An agenda of subjects known at time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LARM during normal business hours at 1335 L Street, Lincoln, Nebraska. On Sept. 12, 2019, notice of this meeting with the agenda and other materials were sent to all LARM members and the LARM Board of Directors; notice of this meeting with the agenda and other materials are available for public inspection at 1335 L Street, in Lincoln, Nebraska; it also are posted on the League of Nebraska Municipalities' Facebook page and its website relating to LARM – www.lonm.org.**

MINUTES Nominating Committee of the LARM Board Telephone Conference Call Oct. 8, 2020; 2 p.m. CT

(Section 8.1.4.1 of the Interlocal Agreement provides: "A nominating committee shall recommend candidates for the Board to the members. The nominating committee shall consist of the chairperson of the Board, an individual from a participating member selected by the Board and the Administrator. Additional nominations shall be requested from participating members at the meeting.")

Nominating Committee Members Present on Conference Call:

 Hickman Mayor Doug Hanson, Chair of the LARM Board
 Ansley Clerk/Treasurer Lanette Doane, Vice Chair of the LARM Board
 League Executive Director L. Lynn Rex, ex-officio member and Administrator of LARM pursuant to the Interlocal Agreement

Others Present on Conference Call:

Dave Bos, LARM Executive Director Tracy Juranek, LARM Assistant Executive Director

League Staff on Conference Call:

Brenda Henning, Membership Services Assistant

The meeting was called to order at 2 p.m. CT to discuss nominations for the FY 20-21 LARM Board.

(AGENDA ITEM #1) Consider a motion to nominate the following officials (candidates) to another three-year term of office on the LARM Board of Directors to the participating members for election at LARM's Annual Virtual Members' Meeting on Oct. 22 at 9:30 am CT.

Doug Hanson, Mayor of the City of Hickman
Lanette Doane, Clerk/Treasurer of the Village of Ansley
* Don Groesser, Mayor of the City of Ralston
Melissa Harrell, Administrator/Treasurer of the City of Wahoo
Jo Leyland, Administrator/Clerk/Treasurer of the City of Imperial

* (On Oct. 6, the LARM Board of Directors accepted the recommendation made by LARM's Administrator for Mayor Groesser to fill the vacancy created by the retirement of Jim Hawks, Former North Platte City Administrator, whose term of office expires on Dec. 31, 2020.) Following discussion, <u>Lanette Doane made a motion to nominate the following officials</u> (candidates) to another three-year term of office on the LARM Board of Directors to the participating members for election at LARM's Annual Virtual Members' Meeting on Oct. 22 at 9:30 am CT: **Doug Hanson**, Mayor of the City of Hickman; **Lanette Doane**, Clerk/Treasurer of the Village of Ansley; **Don Groesser**, Mayor of the City of Ralston; **Melissa Harrell**, Administrator/Treasurer of the City of Wahoo; and **Jo Leyland**, Administrator/Clerk/Treasurer of the City of Imperial. Doug Hanson seconded the motion, which passed unanimously on a roll call vote.

During discussion, the Nominating Committee emphasized that pursuant to Article I, Section 2.1 of LARM's Bylaws and Section 8.1.4.1 of LARM's Interlocal Agreement, additional nominations shall be requested from participating members at the meeting.

2. Motion to adjourn.

At 2:07 p.m., <u>Doug Hanson made a motion to adjourn. Lanette Doane seconded the</u> motion, which passed unanimously on a roll call vote.

Approved on: ____

ATTEST:

Brenda Henning Membership Services Assistant League of Nebraska Municipalities

L. Lynn Rex Ex-Officio, Non-Voting, Board Member and "Administrator" of LARM Executive Director of the League of Nebraska Municipalities