MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT
Via Computer/Smart Device or Phone
Tuesday, October 6, 2020, 10:30 A.M. CT/9:30 A.M. MT

A Special Meeting of the League Association of Risk Management (LARM) Board of Directors was held October 6, 2020, at 10:30 A.M. CT/9:30 A.M. MT via telephone conference call at 12 designated locations identified in the meeting notice (attached).

On October 1, 2020, notice of this Meeting with the agenda and other materials were sent to all LARM members and the LARM Board. Notice of this Meeting with the agenda and other materials were available for public inspection at 1335 L Street in Lincoln, Nebraska, and also were posted on LARM's and the League of Nebraska Municipalities' Facebook pages and their websites – larmpool.org and lonm.org/larm/.

(AGENDA ITEM #1) **Call to Order.** At 10:35 A.M. CT, **LARM Board Chair Doug Hanson**, Mayor of Hickman, called the Meeting to order. He stated that in accordance with Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed was available to the public at this meeting for examination and copying at each designated location. The Open Meetings Act was posted in the meeting room and was accessible to members of the public at each designated location. Chair Doug Hanson informed the public about the location of the Open Meetings Act posted in the meeting room and stated that the LARM Board may pass motions to go into closed session on any agenda item pursuant to the requirements of the Open Meetings Act.

After the Pledge of Allegiance to the Flag of the United States of America, the roll call was read with the following Board Members present by phone: **Lanette Doane**, Clerk/Treasurer, Village of Ansley, 217 Nile Street, Ansley, NE; **Mayor Scott Getzschman**, City of Fremont, 400 East Military, Fremont, NE; **Mayor Doug Hanson**, City of Hickman, League Office, 1335 L Street, Lincoln, NE; **Melissa Harrell,** Administrator/Treasurer, City of Wahoo, 605 N Broadway, Wahoo, NE; **Tom Ourada,** City Administrator, City of Crete, 243 E 13th Street, Crete, NE; **Sandra Schendt,** Clerk/Treasurer, City of Nelson, 580 S Main Street, Nelson, NE; **Mayor Deb VanMatre**, City of Gibbon, 715 Front Street, Gibbon, NE; **Teresa Youngquist**, Clerk/Treasurer, City of Beaver City, 301 10th Street, Beaver City, NE; and ex-officio (non-voting) Board Member **L. Lynn Rex**, League Executive Director and "Administrator" of LARM, League Office, 1335 L Street, Lincoln, NE.
*8 Board Members present; 6 absent (**LeAnn Brown**, Clerk/Treasurer, City of Oshkosh; **Pam Buethe**, Board Member, Sarpy County SID #29; **Mayor Tony Kaufman,** City of Gering; **Jo Leyland,** Administrator/Clerk/Treasurer, City of Imperial; **Mayor Josh Moenning**, City of Norfolk and **Doug Schultz**, Administrator/Clerk/Treasurer, City of Curtis. **LeAnn Brown and Pam Buethe participated as citizens, but not as board members, since they would not be available to participate in the LARM Board Meeting so their public locations were not listed on the attached Notice as required***

by the Open Meetings Act.) Jo Leyland joined the call but was not able to participate due to technical difficulties.

Other phone participants included: **Cline Williams** – representing LARM, Andy Barry and Trent Sidders; **Sedgwick (LARM's third party administrator)** – John Brockschmidt, Chris Cadwell and Rebecca Atkinson; **LARM** – Dave Bos, Tracy Juranek, Diane Becker, Elizabeth Becker and Fred Wiebelhaus; and **League Staff** – Brett Benson and Shirley Riley.

(AGENDA ITEM #2) **Consider approval of the minutes of the September 23, 2020, "Meeting of the LARM Board of Directors.**" Mayor Scott Getzschman moved, seconded by Teresa Youngquist to approve the minutes of the September 23, 2020, "Meeting of the LARM Board of Directors." Chair Doug Hanson asked if there was any other discussion; there was none. Ayes: Doane, Getzschman, Hanson, Harrell, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Kaufman, Leyland, Moenning and Schultz. ***Motion carried: 8 ayes, 0 nays, 0 abstentions and 6 absent.***

(AGENDA ITEM #3) **Consider approval of a motion to select Lanette Doane, LARM's Vice Chair, to serve on the Nominating Committee to recommend candidates for the LARM Board of Directors to participating members for election at a Member's Meeting.** Sandra Schendt moved, seconded by Teresa Youngquist to select Lanette Doane to serve on the Nominating Committee to recommend candidates for the LARM Board of Directors to participating members for election at a Members' Meeting. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Doane, Getzschman, Hanson, Harrell, Ourada, Schendt, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Kaufman, Leyland, Moenning and Schultz. ***Motion carried: 8 ayes, 0 nays, 0 abstentions and 6 absent.***

(AGENDA ITEM #4) **Consider approval of a motion to accept the recommendation made LARM's Administrator to appoint Ralston Mayor Don Groesser to fill the vacancy created by the retirement of Jim Hawks, former North Platte City Administrator.** Lanette Doane moved, seconded by Deb VanMatre to approve a motion to accept the recommendation made by LARM's Administrator to appoint Ralston Mayor Don Groesser to fill the vacancy created by the retirement of Jim Hawks, former North Platte City Administrator. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Doane, Getzschman, Hanson, Harrell, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Kaufman, Leyland and Moenning. ***Motion carried: 9 ayes, 0 nays, 0 abstentions and 5 absent.***

(AGENDA ITEM #5) **Consider a motion to approve the coverages for: a) communicable disease and b) sexual misconduct, as outlined in the letter dated September 30, 2020.** *(Presented by John Brockschmidt, CPCU, ARM, Senior Vice President of Pooling, Sedgwick; Dave Bos, ARM, LARM's Executive Director and Andy Barry, Partner, Cline Williams, representing LARM.)* Mayor Tony Kaufman moved,

seconded by Mayor Scott Getzschman to approve the coverages for: a) communicable disease and b) sexual misconduct, as outlined in the letter dated September 30, 2020. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Doane, Getzschman, Hanson, Harrell, Kaufman, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Leyland and Moenning. ***Motion carried: 10 ayes, 0 nays, 0 abstentions and 4 absent.***

(AGENDA ITEM #6) **Consider a motion to accept the financial report of Lyndee Black entitled: "Independent Accountants' Compilation Report, Financial Statements – Statutory Basis (June 30, 2020 and 2019 and September 30, 2019)".** Tony Kaufman moved, seconded by Sandra Schendt to accept the financial report of Lyndee Black entitled: "Independent Accountants' Compilation Report, Financial Statements – Statutory Basis (June 30, 2020 and 2019 and September 30, 2019)". Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Doane, Getzschman, Hanson, Harrell, Kaufman, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Leyland and Moenning. ***Motion carried: 10 ayes, 0 nays, 0 abstentions and 4 absent.***

(AGENDA ITEM #7) **Consider a motion to officially designate LARM's Annual Members' Meeting and Election to be held virtually in conjunction with the 2020 Virtual Annual Conference of the League of Nebraska Municipalities on Oct. 22 at 9:30 a.m. CT.** Mayor Scott Getzschman moved, seconded by Melissa Harrell to officially designate LARM's Annual Members' Meeting and Election to be held virtually in conjunction with the 2020 Virtual Annual Conference of the League of Nebraska Municipalities on Oct. 22 at 9:30 a.m. CT. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Doane, Getzschman, Hanson, Harrell, Kaufman, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Leyland and Moenning. ***Motion carried: 10 ayes, 0 nays, 0 abstentions and 4 absent.***

(AGENDA ITEM #8) **Discuss Thursday, December 17, 2020, as a possible date for the next in-person meeting of the LARM Board of Directors and in-person Member's Meeting.** No action was necessary.

(AGENDA ITEM #9) **Motion to adjourn.** At 11:20 am, Mayor Scott Getzschman moved, seconded by Doug Schultz to adjourn. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Doane, Getzschman, Hanson, Harrell, Kaufman, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. Absent: Brown, Buethe, Leyland and Moenning. ***Motion carried: 10 ayes, 0 nays, 0 abstentions and 4 absent.***

Approved on:

ATTEST:

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Elizabeth Becker
Customer Service Representative
League Association of Risk Management

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L. Lynn Rex
LARM Administrator
Ex-Officio, Non-Voting, LARM Board Member
Executive Director of the League of Nebraska Municipalities

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NOTICE

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT

Via Computer/Smart Device or Phone

Tuesday, October 6, 2020, 10:30 A.M. CT/9:30 A.M. MT

PLEASE TAKE NOTICE that on **Tuesday, October 6, 2020, at 10:30 A.M. CT/9:30 A.M. MT,** the League Association of Risk Management (LARM) will hold a Special Meeting by Telephone Conference Call of the LARM Board of Directors. An agenda of subjects known at this time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LARM during normal business hours at 1335 L Street, Lincoln, Nebraska. On October 1, 2020, notice of this Special Meeting with the agenda and other materials were sent to all LARM members and the LARM Board. Notice of this Special Meeting with the agenda and other materials are available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also are posted on LARM's and the League of Nebraska Municipalities' Facebook pages and their websites – larmpool.org and lonm.org/larm/.

Board Members are scheduled to be at the following locations, subject to change:

League of Nebraska Municipalities
1335 L Street
Lincoln, NE 68508

Village of Ansley
217 Nile Street
Ansley, NE 68814

City of Beaver City
301 10th Street
Beaver City, NE 68926

City of Crete
243 East 13th Street
Crete, NE 68333

City of Curtis
201 Garlick Avenue
Curtis, NE 69025

City of Fremont
400 East Military
Fremont, NE 68025

City of Gering
1025 P Street
Gering, NE 69341

City of Gibbon
715 Front Street
Gibbon, NE 68840

City of Imperial
740 Court Street
Imperial, NE 69033

City of Nelson
580 S Main Street
Nelson, NE 68961

City of North Platte
211 West 3rd Street
North Platte, NE 69101

City of Wahoo
605 North Broadway
Wahoo, NE 68066

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